



THE STABLES
Booking Form - 2012

Date of Event

Name(s) (Please list both if Bride and Groom)

Main Contact Name on the day (if different to above).

Address

.....

Telephone Home **Work**

Telephone Mobile

E mail

Details:

Type of Event Planned Reception Only Reception & Civil Ceremony

Reception & other Ceremony

Estimated Numbers attending

Event Start and Finish Time

Numbers arriving by coach

Estimated number of cars

Any questions?

How did you hear about Larchfield Estate?

The Stables and Walled Gardens:

May – Sept 2012 Event Venue Hire – The Stables and Walled Gardens:

Monday / Tuesday / Wednesday	£1,270	£
Thursday / Sunday	£1,685	£
Friday	£2,100	£

January – February & November 2012 - The Stables and Walled Gardens:

Monday / Tuesday / Wednesday	£1,150	£
Thursday / Sunday	£1,270	£
Friday	£1,390	£

March – April & October 2012 - Event Venue Hire - The Stables and Walled Gardens:

Monday / Tuesday / Wednesday	£1,250	£
Thursday / Sunday	£1,478	£
Friday	£1,720	£

1st – 19th December 2012 - Event Venue Hire - The Stables and Walled Gardens:

Monday / Tuesday / Wednesday	£1,250	£
Thursday / Sunday	£1,380	£
Friday	£1,720	£

20th – 30th December 2012 - Event Venue Hire - The Stables and Walled Gardens:

Monday - Sunday	£2,100	£
-----------------	---------------	----------

Additional Facilities:

Tick or fill in amount if required

Ceremonies at Larchfield	£175		
*AP1 form required?		YES	NO
Use of Walled Gardens	FOC		
Meeting with the Larchfield Team to brief team to oversee set up on day of wedding on your behalf	FOC		
FOR ALL WEDDINGS Access at arranged time following day 9 – 12am (2-hour slot) to collect items	FOC		
Candelabras (5 arm cream) £20 each including Irish Candles			
Chair covers & Sashes for hire @ £2.75 each – pls specify approx no required			
Tall Vases for hire @ £3.00 each – pls specify approx no required			
Bus booking / co-ordination required? If so please detail below journey details, times and number of seats required for quotes.			
Bridal Car co-ordination required? If so please detail preferred type of car, no of cars and journeys details for quotes.			

All prices correct at the time of print. Prices may alter without notification. **All prices quoted exclude VAT.** Winter/evening only prices on request and subject to availability. Bank Holidays charged at weekend rates, Public Holiday rates and availability on request.

Deposit Required to Book Event £500 – to be received at time of booking.

*** AP1 forms for Civil Ceremonies will be sent out on receipt of payment for ceremonies at Larchfield Estate.**

Check List

I enclose a cheque for **£500** deposit, made payable to “Larchfield Estate”

I, the undersigned, confirm that I have read and understood the ‘Terms and Conditions’ of Booking.

Signature(s) **(The Hirer)**

..... **(The Hirer)**

Please return this form, along with deposit to:

Larchfield Estate, 375 Upper Ballynahinch Road, Lisburn, Co Down, BT27 6XL

Please note that no bookings are confirmed until deposit, and signed booking form are received. We will acknowledge receipt and confirmation of your booking to you in writing.

All queries please email enquiries@larchfieldestate.co.uk or call 02892 638025